



## MEETING MINUTES

### **MILPITAS COMMUNITY ADVISORY COMMISSION Milpitas City Hall – Committee Conference Room Wednesday, June 4, 2014**

- I. **Call to Order and Roll Call** Chair Beard called the meeting to order at 7:00 p.m.  
Present: Chair Beard, Vice Chair Batilo, Commissioners Maglalang, Manassau, Mohsin, Rosario, Truong  
  
Alternate Commissioners Present: Holland, Kathapurkar, Sharma  
  
Absent: Andres, Do, Leon, Councilmember Gomez
- II. **Seating of Alternates** – Commissioners Holland, Kathapurkar and Sharma
- III. **Pledge of Allegiance** – Chair Beard led the Pledge of Allegiance.
- IV. **Approval of Agenda** – Commissioner Rosario motioned, and Commissioner Holland seconded, for approval of the agenda as submitted. Motion carried unanimously.
- V. **Approval of Minutes – Minutes of May 7, 2014** – Commissioner Mohsin noted the correct spelling of Snupi Technologies under New Business Item B from the May 7 minutes. Commissioner Kathapurkar motioned, and Commissioner Holland seconded, for approval of the meeting minutes. Motion carried unanimously.
- VI. **Public Forum** – No items
- VII. **Announcements** – No announcements
- VIII. **Liaison Report** – Councilmember Gomez was not present
- IX. **Commissioners' Round Table** – Alternate Commissioner Holland gave an overview of the Spring Cleanup event that took place on May 31 at the Friendly Village Estate Mobilehome Park. She said it differed from years past as the number of volunteers was very low and for the next cleanup event she would like to reach out to all volunteers that have helped with tree plantings, not just those from Milpitas Cares. She would also like to select another neighborhood. Commissioner Maglalang agreed as he feels a goal of the commission is to serve neighborhoods in need of assistance and many of the residents at this location are not low income or senior citizens. Chair Beard said the commission will select a new area next year and it will have to have a Homeowner's Association with whom that they can coordinate. Commissioner Holland stressed the importance of the commissioners participating in community events and feels that the commission meeting attendance policy should include the commission's planned community events.

Commissioner Holland moved, and Commissioner Maglalang seconded, to extend the attendance policy for the commission meetings to include the 4-5 community events the commission holds each year, and be consistent with council policy that no commissioner shall have three unexcused absences within a year. The motion carried unanimously.

There was discussion about whether or not there should be criteria for people helped during cleanup events and the commission agreed to agendize this item for the August meeting.

Commissioner Maglalang discussed the drought and storage of water and his wish for the



commission to request that the city council do an engineering study. Vice Chair Batilo and Commissioner Holland did not feel this item is within the boundaries of what the commission does best and it may not be appropriate coming from the CAC. Commissioner Mohsin disagreed and felt the commission could recommend the item to city council.

Commission Maglalang motioned, and Mohsin seconded, that the CAC recommend that city council approve an engineering study for water storage to see if they can become self-reliant. After discussion amongst the commissioners the motion failed. (4 in favor, 5 against, 1 abstain.)

Chair Beard would like to have the next tree planting event in November and said the only way that is possible is to raise \$1,000 – right now they have \$55. She has a form letter that she will email to the commissioners and encouraged them to schedule meetings with businesses to try to raise money. Chair Beard requested that this item be on the next agenda to allow the commission to review the letter and flyer, and discuss individual donations and the possibility of personalized plaques.

## **X. New Business:**

### **A. Tech Credit Union**

On May 9, 2014, Chair Beard and staff liaison Felix Reliford met with representatives from Tech Credit Union (Tech CU). They said they are connected to various banks and will assist the commission in raising money for the next tree planting event.

### **B. Make A Difference Day 2014**

Vice Chair Batilo is the chair for this event, and she said there should be a subcommittee, but she is unsure which other commissioners are on the committee. The event is scheduled for Sunday, October 26th at the Milpitas Community Center and will include child finger printing sponsored by the Police Department. She requested assistance with marketing of the event and Chair Beard said she would like to see the CAC take a larger role in this event. This item will be agendized for the next meeting to discuss the subcommittee members, possible give-aways, and begin planning for the event.

### **C. Jacaranda Trees – City Official Designation**

Commissioner Maglalang would like to see the Jacaranda Mimosifolia designated as the Milpitas City Tree. Chair Beard agreed that the tree is beautiful but said the staining is bad, and the tree is bad for allergies, and believes they should relook at the choice.

Commissioner Holland motioned, and Rosario seconded, that the CAC forward a recommendation to the City Council to consider the Jacaranda Mimosifolia as the official Milpitas city tree. The motion carried unanimously.

It was also requested that the next meeting agenda include a discussion on the designation of an official city flower.

### **D. CDBG Budget FY 2014-2015**

Item corrected to read CAC Budget FY 2014-15

Staff liaison Felix Reliford explained that every fiscal year the City Council allocates \$400 to each commission. Per the CAC workplan, this item has been agendized to discuss the use of this money. Discussion arose regarding the balance of this year's money, approximately \$45, and how it should be spent prior to June 30<sup>th</sup>. Commissioner Truong suggested using the money to buy certificate paper and holders but others felt the money should be used to purchase two t-shirts for the new commissioners.



Commissioner Holland moved, and Vice Chair Batilo seconded, to spend the balance of FY 2013-2014 funds on two t-shirts for the new commissioners. The motion carried unanimously.

**E. Neighborhood Beautification Awards 2014 – Update**

Mr. Reliford said that staff has not received any nominations and that the people they have talked to have concerns with the requirement for before and after photos. Mr. Reliford will provide another update at the next meeting.

**F. National Night Out 2014 – Update**

Mr. Reliford asked the commissioners to mark their schedules for National Night Out on Thursday, August 7<sup>th</sup>. Chair Beard suggested building bags or visiting the sites, and encouraged commissioners to attend their neighborhood events wearing their CAC t-shirts.

**XI. Unfinished Business – No items**

**XII. Adjournment –** Commissioner Holland moved, and Vice Chair Batilo seconded, to adjourn the meeting at 8:15 pm to the next meeting of July 2, 2014. The motion carried unanimously.